

2016
ANNUAL RECYCLING REPORT
 For Commercial, Municipal, Institutional Facilities

| | | |
|-----------------------------------|---------------------------------------|------------------|
| County Name: Westmoreland | Municipality Name: Murrysville | |
| Name of Establishment: | | |
| Address: | City: | Zip Code: |
| Email: | Telephone: | Fax: |
| Primary Business Function: | | |

How does your establishment handle recyclable materials? Source-separated Commingled Single Stream

How are your recyclable materials collected?

- Collected by recycling facility or broker (name): _____
- Collected by private hauler (name): _____
- Collected by confidential document destruction company (name): _____
- Establishment delivers materials to drop-off facility (location): _____
- Establishment delivers materials to recycling facility (name): _____
- Landlord provides for recycling (state name of landlord): _____
- Other (please specify): _____

TONNAGE SLIPS FROM THE RECYCLING HAULER/FACILITY MUST BE INCLUDED WITH THIS FORM! PLEASE DO NOT "ESTIMATE" TONNAGES!

1. CHECK the box in front of each post-consumer* material that your establishment recycled, enter the weight in tons, and attach the tonnage slips and/or reports from your recycling hauler/facility.
2. If your establishment marketed your own recyclables, enter the weight in tons and attach a legible weight ticket from your recycler. Subtract processing residue** before entering your weights below.

Note: If you use a commingled or single stream collection system, check the boxes beside each material in the mix.

| <u>Material Type</u> | <u>Weight (In Tons)</u> | <u>Material Type</u> | <u>Weight (In Tons)</u> |
|---|-------------------------|--|-------------------------|
| <input type="checkbox"/> Single Stream: (All recyclables, including fiber, collected together) | [SS1] _____ | Metal Cans and Bottles: | |
| <input type="checkbox"/> Commingled: (2 or more recyclables collected together, fiber separate) | [XXX] _____ | <input type="checkbox"/> Aluminum Cans | [AA1] _____ |
| Paper: | | <input type="checkbox"/> Steel & Bimetallic (Tin) Cans | [F02] _____ |
| <input type="checkbox"/> Paper: Cardboard | [C01] _____ | <input type="checkbox"/> Mixed Cans | [MX2] _____ |
| <input type="checkbox"/> Paper: Brown bags & sacks | [C02] _____ | Plastics: | |
| <input type="checkbox"/> Paper: Gabled/Aseptic cartons | [C03] _____ | <input type="checkbox"/> Plastic: PET | [PL1] _____ |
| <input type="checkbox"/> Paper: Magazines & Catalogs | [PA1] _____ | <input type="checkbox"/> Plastic: HDPE | [PL2] _____ |
| <input type="checkbox"/> Paper: Mixed/Other (junk mail, paperboard, etc.) | [PA3] _____ | <input type="checkbox"/> Plastic: PVC | [PL3] _____ |
| <input type="checkbox"/> Paper: Newsprint/Newspaper | [PA2] _____ | <input type="checkbox"/> Plastic: LDPE | [PL4] _____ |
| <input type="checkbox"/> Paper: Office Paper (all high grades) | [PA4] _____ | <input type="checkbox"/> Plastic: PP | [PL5] _____ |
| <input type="checkbox"/> Paper: Phone Books | [PA6] _____ | <input type="checkbox"/> Plastic: PS | [PL6] _____ |
| Glass Bottles and Jars: | | <input type="checkbox"/> Plastic: Film | [PL8] _____ |
| <input type="checkbox"/> Glass: Brown | [GL4] _____ | <input type="checkbox"/> Plastic: Mixed/Other | [PL7] _____ |
| <input type="checkbox"/> Glass: Clear | [GL1] _____ | Organics: | |
| <input type="checkbox"/> Glass: Green | [GL3] _____ | <input type="checkbox"/> Food Waste | [FW1] _____ |
| <input type="checkbox"/> Glass: Mixed | [GL2] _____ | <input type="checkbox"/> Wood Waste | [WW1] _____ |
| | | <input type="checkbox"/> Yard and Leaf Waste | [Y01] _____ |

***Report only post-consumer materials on this form.** Post-consumer material: Material that has been used as a consumer item and then diverted from municipal solid waste for the purpose of collection and recycling. The term excludes material generated in manufacturing and converting processes such as manufacturing scrap and trimmings/cuttings. Also, print overruns, over issue publications, and obsolete inventories that did not leave the generating facility would be classified as pre-consumer materials and should **not** be reported on this form.

****Processing residue:** Material that is collected and weighed with recyclables, but is disposed rather than recycled.



Murrysville Recycles!

- **In accordance with Pennsylvania Law (Act 101) and the Municipality of Murrysville's recycling ordinance, all businesses, institutions, and non-profit organizations must recycle as well as complete and return the enclosed 2016 Annual Recycling Report. If compliance is not met, fines could be issued for violating the recycling ordinance.**
- Materials to recycle include: office paper, cardboard, newsprint, aluminum cans, steel/bimetallic cans, brown/clear/green glass, and plastic containers with the No. 1 and No. 2 stamped on the bottom. Examples of other items to recycle include: aluminum scrap, consumer electronics, fluorescent tubes, oil filters, and rubber tires.
- To complete the 2016 Annual Recycling Report:
 - ✓ Contact your recycling hauler to obtain the weights of the materials your organization recycled in 2016. Some waste haulers report tonnages directly to the Municipality as a service to their customers. If your hauler does not report tonnages to the Municipality, it is your responsibility to secure the information and documentation necessary to complete the form. Estimates of tonnages are not acceptable! **Copies of tonnage/weight records from the recycler must be attached to the Annual Recycling Report.**
 - ✓ If you take your recyclables directly to a recycling facility, you need to obtain the necessary information from your recycler to complete this report form. **Copies of tonnage/weight records from the recycler must be attached to the recycling report.**
- To set-up a recycling program, contact one of the following:
 - ✓ Republic Services: 1-877-788-9400 (ask for Sales). Republic Services will assist with ordering of a recycling container. There will be a monthly charge for the container.
 - ✓ Waste Management: 1-800-458-4090. Waste Management will assist with ordering of a recycling container. There will be a monthly charge for the container.
 - ✓ Royal Oak Recycling: Royal Oak will assist with ordering of a recycling container for office paper, newsprint, magazines, etc. Please contact Royal Oak at 412-279-3001.
 - ✓ For questions on the 2016 Annual Recycling Report, or any other recycling matter, please contact the Municipality's Recycling Coordinator, Cherie Weber, at 724-327-2100, Ext. 130 or cweber@murrysvillegov.org. The 2016 Annual Recycling Report form is conveniently located on-line at www.murrysville.com in .pdf format. The form must be mailed to the Municipality with **copies of tonnage/weight records from the recycler attached**.