



Municipality of Murrysville  
4100 Sardis Road, Murrysville PA 15668

Phone: 724-327-2100 Fax: 724-327-2881  
Website: www.murrysville.com

For Office Use

Date Received: \_\_\_\_\_

Fee Paid: \_\_\_\_\_

Check No. \_\_\_\_\_

**APPLICATION FOR NO-LIEN**

**1. For Cash and Check – Fee \$25.00**

2. Complete this form, also found at www.murrysville.com, then click About Us at the top of the homepage, then click Forms, Permits and Maps.
3. Under the Administration section you will see the No Lien Letter Application listed as a PDF, which can be downloaded and printed.
4. Mail or bring to the Municipal Building at the address shown on the form
5. Checks are to be made out to Municipality of Murrysville
6. A self-addressed envelope should be included with the application

**a. For Credit Card Purchases – Fee \$25.00 + Admin Fee \$5.00**

- a. Visit www.murrysville.com , then click About Us at the top of the homepage, then click Forms, Permits and Maps.
  - b. Under the Administration section you will see the No Lien Letter Application listed with **Online Purchase** as an option. Click that and it will take you to the Online Purchase system.
  - c. Once redirected you must select “create an account” on the homepage  
(This will be your permanent account and can be reused)
  - d. Select Browse Activities, Select Continue next to Municipal Permits
  - e. Add a No Lien Letter to your cart and complete the Application
  - f. Follow the process until you reach Payment.
  - g. Once your credit card payment is approved, you will receive a confirmation email
7. Processing period of 48 business hours is required for issuance of a No-Lien Letter.  
\*\*\*Please allow additional time for mailing if paying by cash or check\*\*\*  
No-Lien Letters processed with credit cards will be emailed to the address provided.
8. Application will NOT be processed via telephone or fax.
9. Rush, same-day service, overnight service or pick-up service is NOT available.

Date of Closing: \_\_\_\_\_

Requesting Agent’s Name \_\_\_\_\_ Telephone No. \_\_\_\_\_

Name of Buyer \_\_\_\_\_ Email: \_\_\_\_\_

**Property Information**

Present Property Owner \_\_\_\_\_

Address of Property to be Verified \_\_\_\_\_

Plan of Lots \_\_\_\_\_ Lot Number \_\_\_\_\_

Tax Map No. \_\_\_\_\_

Deed Book Volume \_\_\_\_\_ Page No. \_\_\_\_\_ Instrument No. \_\_\_\_\_

Signature

Date