

**Municipality of Murrysville
Westmoreland County, Pennsylvania**

Resolution No. 740-21

**A RESOLUTION OF THE MUNICIPALITY OF MURRYSVILLE, AMENDING
RESOLUTION NO. 726-20, THE OPERATING BUDGET FOR THE 2021 CALENDAR
YEAR.**

WHEREAS, in accordance with the Code of the Municipality of Murrysville, Article XVIII, Section C-108, Council shall adopt a budget, by Resolution, on or before the last day of the last month of the fiscal year currently ending, and:

WHEREAS, the Council of the Municipality of Murrysville wishes to amend Resolution No. 726-20, the Operating Budget for the 2021 Calendar Year, and:

WHEREAS, the Council of the Municipality of Murrysville wished to comply with the Code of the Municipality of Murrysville;

NOW, THEREFORE, BE IT RESOLVED that the Council of the Municipality of Murrysville wishes to certify that the following summary will be the approved Amended Operating Budget for the calendar year 2021.

TOTAL BEGINNING FUND BALANCE @ 1-1-2021 (ALL FUNDS)	\$12,852,135
TOTAL REVENUES (ALL FUNDS – excluding inter-fund transfers)	11,986,477
TOTAL EXPENDITURES (ALL FUNDS– excluding inter-fund transfers)	<u>12,332,670</u>
ENDING FUND BALANCE @ 12-31-2020 (ALL FUNDS)	\$12,505,942

THIS RESOLUTION ADOPTED by the Council of the Municipality of Murrysville at a public meeting held on the _____ day of _____, 2021.

COUNCIL OF THE MUNICIPALITY OF MURRYSVILLE

Dayne Dice, President

James R. Morrison, Municipal Secretary

(Seal)

APPROVED/REJECTED:

Regis Synan, Mayor

Member	Yes	No	Absent	Abstain
Dayne Dice				
Toni Brockway				
Loren Kase				
Jamie Lee Korns				
Mac McKenna				
Tony Spadaro				
Carl Stepanovich				

**Municipality of Murrysville
2021 AMENDED Budget Summary**

	<u>GENERAL</u>	<u>CAPITAL RESERVE</u>	<u>HYDRANT</u>	<u>STATE</u>	<u>CONCERT IN THE PARK</u>	<u>DEBT SERVICE</u>	<u>SPECIAL PURPOSE</u>	<u>TOTAL FUNDS</u>
Revenues:								
Real Estate Taxes	2,696,307	323,000	31,050	168,500	0	425,000	578,000	4,221,857
Local Taxes	5,015,464	0	0	0	0	0	0	5,015,464
Interest	3,000	0	250	8,500	25	1,500	510	13,785
Intergov. Revenues	968,700	358,800	0	817,235	2,500	0	0	2,147,235
Departmental Earnings	574,136	0	0	0	14,000	0	0	588,136
Interfund Transfers	0	1,170,000	0	0	10,000	0	1,875,934	3,055,934
Total Revenues	9,257,607	1,851,800	31,300	994,235	26,525	426,500	2,454,444	15,042,411
Expenditures:								
Legislative Body	20,140	0	0	0	0	0	0	20,140
Executive/ Administration	704,925	0	0	0	0	0	0	704,925
Tax Collection	114,000	0	0	0	0	0	0	114,000
Public Information	121,301	0	0	0	0	0	0	121,301
Engineering	139,885	0	0	0	0	0	0	139,885
General Government Bldgs.	284,420	0	0	0	0	0	0	284,420
Police	3,663,452	0	0	0	0	0	0	3,663,452
Fire and Medic One	183,700	0	0	0	0	0	146,600	330,300
Community Development	288,910	0	0	0	0	0	0	288,910
Public Works/Transit	2,660,519	0	33,200	0	0	0	0	2,693,719
Recreation	172,880	0	0	0	25,900	0	0	198,780
Parks	174,901	0	0	0	0	0	0	174,901
Library	21,000	0	0	0	0	0	306,000	327,000
Contingency Fund	30,000	0	0	0	0	0	0	30,000
Bond Issue Payments	0	0	0	0	0	417,113	0	417,113
Pension Contribution - MMO	667,574	0	0	0	0	0	0	667,574
Capital Expenditures / CIP	0	2,156,250	0	0	0	0	0	2,156,250
Interfund Transfers	10,000	1,875,934	0	1,170,000	0	0	0	3,055,934
Total Expenditures	9,257,607	4,032,184	33,200	1,170,000	25,900	417,113	452,600	15,388,604
Excess Rev vs. Expend	0	(2,180,384)	(1,900)	(175,765)	625	9,387	2,001,844	(346,193)
Unapprop. Reserve Jan 1	3,972,130	8,357,781	35,993	350,272	15,308	20,651	100,000	12,852,135
Designated Fund Balance:								
Capital Projects/Purchases	(300,000)	300,000	0	0	0	0	0	0
Unapprop. Reserve Dec 31	3,672,130	6,477,397	34,093	174,507	15,933	30,038	2,101,844	12,505,942

Column totals may vary slightly due to rounding.

MUNICIPALITY OF MURRYSVILLE
AMENDMENTS
TO THE 2021 OPERATING BUDGET

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General Fund Budget

<u>Amendments to Expenditures:</u>	BUDGET	PROPOSED AMENDMENTS	BUDGET vs. ACTUAL
Notes			
<u>Legislative</u>			
A Codification Expense	500.00	5,500.00	5,000.00
<u>Executive/Administrative</u>			
1 Admin-Salaries	466,084.00	415,000.00	(51,084.00)
1 Health Insurance	94,437.00	60,500.00	(33,937.00)
1A Auditing and Professional Services	35,000.00	50,000.00	15,000.00
<u>Engineering</u>			
2 Engineering Consultant	50,000.00	30,000.00	(20,000.00)
<u>Housekeeping</u>			
3 Workers Compensation	300.00	2,400.00	2,100.00
<u>Administration Building</u>			
4 Contract Services	15,000.00	28,000.00	13,000.00
<u>Police Department</u>			
5 Police overtime	185,000.00	300,000.00	115,000.00
6 Wages - School Guard	12,300.00	6,000.00	(6,300.00)
<u>Community Development</u>			
1 Salaries	162,980.00	115,000.00	(47,980.00)
7 Legal Fees	26,000.00	40,000.00	14,000.00
2 Contracted/Professional Services	40,000.00	6,000.00	(34,000.00)
<u>Recreation Department</u>			
8 Health Insurance	9,600.00	24,600.00	15,000.00
9 Supplies - Office and Program	1,200.00	5,000.00	3,800.00
10 Advertising	3,000.00	5,000.00	2,000.00
<u>Park Maintenance</u>			
11 Park Utilities	40,000.00	56,000.00	16,000.00
12 Portable Toilet Rentals	15,000.00	18,000.00	3,000.00
13 Repair/Maintenance of Park Buildings	10,000.00	15,000.00	5,000.00
14 Forest Management	1,500.00	5,901.00	4,401.00
	Total Net Expenditures		20,000.00
 <u>Amended Revenue Sources:</u>			
15 Real Estate - Delinquent Claims	70,000.00	90,000.00	20,000.00
16 Real Estate Transfer Taxes	475,000.00	528,464.00	53,464.00
17 Interest	40,000.00	3,000.00	(37,000.00)
18 Other Grants	60,000.00	0.00	(60,000.00)
19 Refunds and Insurance Reimbursements	75,000.00	118,536.00	43,536.00
	Total Net Revenue Sources		20,000.00

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Notes:

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- A *Codification expenses included costs to update the Code Book by General Code.*
- 1 The 2021 Budget assumed that two full time positions would be filled early in the year - an Assistant Manager position and a Planner. Both of these positions were placed on hold so the salaries and health care benefits can be eliminated.
- 1A *Professional Services included update to pension documents, fixed asset valuations.*
- 2 An outside engineering firm was placed on retainer to assist the Engineer Tech with questions and concerns involving municipal and/or development projects issues. The majority of the billable costs pertained to developments and were paid using the escrow fees remitted by each developer, therefore, this line item can be reduced.
- 3 When the housekeeping wages and benefits section for the budget was created, the workers' compensation line item was not sufficient to meet the actual costs of the position. The amendment will provide adequate funds to support this cost.
- 4 Contracted services for the administration building is being increased to cover the costs of the lawn care.
- 5 Police overtime fluctuates annually based on staffing and community needs. The 2021 budget will be increased to account for additional overtime to cover a shift for one officer on military leave and one officer on medical leave, both beginning in October. Neither officer will return by year-end.
- 6 The school guard position was no longer necessary at the start of the 2021-2022 school year due to the consolidation of the elementary schools. This position had costs until June 2021.
- 7 Once the final decision from the Common Pleas court on the Titan Well Challenge was received, additional legal costs were submitted for payment by Special Counsel.
- 8 The original budget did not anticipate health insurance costs for the Director of Recreation. This amendment provides funding for the insurance for the year.
- 9,10 2021 was the first year the recreation programs were consolidated into the administrative costs for the Recreation Department. Estimates for office/program supplies and advertising costs were insufficient to meet the needs of the programs.
- 11 Utility costs, mainly water and sewage, were underestimated in the original budget. The amended costs will more accurately reflect the actual costs of the utilities used in all of the parks including the splash pad and ball fields.
- 12 Continuing concerns over COVID resulted in additional port-a-john units being placed in numerous parks throughout the year. This amendment adjusts the costs closer to actual.
- 13 Weekly custodial services at the various parks resulted in increased expenses in this line item. The 2022 budget will more accurately reflect these service costs.
- 14 Early in 2021, SLAM submitted invoices for the prior two years of costs related to their maintenance expenses for the Murrysville Tree Sign. Normally these costs are submitted annually. Their invoice of roughly \$5,000 caused this line item to exceed budget.
- 15 Delinquent real estate claims processed through Westmoreland County are estimated to be greater than originally anticipated, therefore, the 2021 line item will be increased to report a more realistic revenue number.
- 16 Real estate transfer taxes vary annually. This years anticipated revenue has already exceeded the budgeted value, therefore this line item will be increased to more accurately reflect true revenues.
- 17 The 2021 original budget assumed interest rates would begin to improve. However, that has not been the case. This amendment will reflect interest earnings more realistically.
- 18 The 2021 budget assumed the COVID grant funding from the County of \$30,000 would arrive in early 2021 and a recycling grant of \$25,000 would be received as in past years. The COVID grant arrived in December 2020 and there is no indication that recycling grants will be awarded this year.
- 19 Dividends from MRM-Workers' Compensation Trust and from MRM-Property and Liability Insurance Trust were received. These types of revenue are not received on an annual basis and vary greatly in value when received. Therefore, this line item is budgeted conservatively. This amendment will adjust the line item closer to actual.

MUNICIPALITY OF MURRYSVILLE
AMENDMENTS
TO THE 2021 OPERATING BUDGET

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Capital Reserve Budget

<u>Revised Expenditures:</u>	BUDGET	PROPOSED AMENDMENTS	BUDGET vs. ACTUAL
<u>Road Improvements</u>			
1 Meadowbrook Road Slide Repair	230,000.00	0.00	(230,000.00)
2 Sardis/Logan Ferry Road Intersection Relocation	600,000.00	0.00	(600,000.00)
	Total Road Improvements		(830,000.00)
3 Repair Metal Roofs on Public Works' Main Bldg/Salt Bin	150,000.00	0.00	(150,000.00)
4 One Ten Ton Dump Truck	210,000.00	0.00	(210,000.00)
5 License Plate Reader - Intersection Trafford Road/Rte. 22	0.00	19,000.00	19,000.00
6 Geo-Decisions Platform Upgrade for GIS	0.00	18,000.00	18,000.00
7 CDBG Demolition Project	10,000.00	0.00	(10,000.00)
	Total Facility and Equipment		(333,000.00)
8 Amphitheater, Parking Lot, Bathrooms @ MCP	700,000.00	50,000.00	(650,000.00)
9 Clubhouse Renovations @ MCP	0.00	35,000.00	35,000.00
10 Repair Sections of Duff Trail	50,000.00	0.00	(50,000.00)
11 Replace Pavilion Roof at Kovalczik Park	4,800.00	0.00	(4,800.00)
12 Pedora Park Improvements except Play Equipment	51,000.00	0.00	(51,000.00)
	Total Park Improvements		(720,800.00)
	Net Changes in Total Project Costs		<u>(1,883,800.00)</u>

Revisions in Revenue Sources:

<u>Road Improvements</u>			
1 Reserve for Meadowbrook (Road & Bridge Reserve)	210,000.00	0.00	210,000.00
1 Capital Reserves	332,803.00	312,803.00	20,000.00
2 Traffic Impact Fees	600,000.00	0.00	600,000.00
	Total Road Improvement Funds		830,000.00
<u>Facility, Equipment and Other</u>			
3 Facility Reserves	150,000.00	0.00	150,000.00
4 Equipment Reserves	202,280.00	0.00	202,280.00
5 Proceeds from Sale of Two Police Motorcycles	0.00	19,000.00	(19,000.00)
4,6 Capital Reserves	47,720.00	58,000.00	(10,280.00)
7 CDBG Demolition Project Grant Funding	10,000.00	0.00	10,000.00
	Total Facility, Equipment and Other		333,000.00
<u>Park Improvements</u>			
8 MCP Reserves	400,200.00	50,000.00	350,200.00
8 DCNR Grant	299,800.00	0.00	299,800.00
9 Private Donation for Clubhouse Renovations	0.00	25,000.00	(25,000.00)
9 Capital Reserves	82,800.00	0.00	82,800.00
10-12 Park Reserves	120,000.00	107,000.00	13,000.00
	Total Park revenue		720,800.00
	Total Revenue Source Revisions		<u>1,883,800.00</u>

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- 1.2 Both the Meadowbrook Road Slide Repair and the Sardis/Logan Ferry intersection relocation have been postponed until 2022. The funding will also be reserved for both projects.
- 3 Time constraints and availability of materials and contractors has delayed this project until 2022. The funding will be reserved for use in 2022.
- 4 The ten-ton dump truck was acquired using the American Rescue Funding. This vehicle had been scheduled to be purchased in 2020, but the pandemic created budget issues which delayed the purchase until 2021. The funds allocated for this purchase will be put back into the Capital Reserve for future equipment
- 5 The license plate reader will be purchased using proceeds from the sale of two used police motorcycles. This device will be installed at the intersection of Trafford and Rte.22.
- 6 The Geo-Decisions Platform was upgraded to allow for more efficient use of the existing GIS used by the Planning, Engineering, and Public Works' departments.
- 7 The municipal code enforcement department continues to work with abandoned and blighted properties however, none have progressed through the legal issues to allow for action on the part of the Municipality this year. This project is funded through the County using CDBG funds which will be reallocated for 2022 if available.
- 8 Planning and design of the future site of the amphitheater has taken longer than anticipated. Although this project is moving ahead, the bulk of the work will not occur until 2022. The grant funding awarded for this project extends until December 31, 2023.
- 9 A donated structure was received late last year to be used for a meeting room at MCP. This line item will account for the costs incurred in the renovations and construction of porches, walkways and a parking lot. A private donation of \$25,000 will cover a portion of these expenses.
- 10-12 These three park improvements have been postponed until 2022, due to time constraints of the Public Works' Department and the availability of materials.

Amended
2021 Capital Improvements Program

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<u>2021 Projects</u>	<u>Streets and Infrastructure</u>	<u>Building/Land and Equipment</u>	<u>Parks and Other Projects</u>	<u>Totals</u>
2021 Overlay Program	900,000			900,000
Bridge Repair/Maintenance	50,000			50,000
2021 Road Surface Treatment	130,000			130,000
Detention Pond Maintenance	15,000			15,000
MS4 Program	30,000			30,000
Route 22 Median Maintenance Costs	15,000			15,000
Road and Bridge Reserve (addition to reserve)	300,000			300,000
Meadowbrook Road Slide Repair - Phase 1 ESTIMATE	0			0
School Road Overlay (Newton Drive to Sardis Road)	85,000			85,000
Old William Penn Overlay Phase III (Export line - Delmont line)	420,000			420,000
Sardis/Logan Ferry Road Intersection Relocation - Phase 2	0	*** Traffic Impact \$\$\$**		0
Repair metal roofs on Public Works main building and salt bin		0		0
Exterior maintenance at Public Works facility (door jams, doors, siding)		10,000		10,000
Caulk all windows on Municipal Building		10,000		10,000
Exterior maintenance at Municipal Building (line painting, trees, signage)		10,000		10,000
Two Police Vehicles (replacements including equipment)		94,500		94,500
One 3/4 Ton Pickup with Toolbox (replaces Truck 8 - 2007)		34,000		34,000
One Bobcat Tool cat - Utility Work machine (replaces 2006 Tool cat)		55,000		55,000
One Wheeled skid-loader/mill head/broom (replaces 1996 Bobcat)		78,750		78,750
One Ten Ton Dump Truck w/plow, salt spreader (replaces 314 ARF)		0		0
Geo-Decisions Platform Upgrade for GIS		18,000		18,000
License Plate Reader - Intersection Trafford and Rte 22		19,000		19,000
Comprehensive Review of Available Park Amenities vs. Community Needs			25,000	25,000
CDBG Demolition Project			0	0
Murrysville Community Park - Amphitheater, Parking Lot, Bathrooms			85,000	85,000
Park Improvements			72,000	72,000
Total Proposed Projects	1,945,000	329,250	182,000	2,456,250
<u>2021 Funding</u>				
RET millage dedicated to Capital Projects 0.95	100,750	222,250		323,000
Liquid Fuels Allocation	1,000,000			1,000,000
Road Improvement Tax Allocation	170,000			170,000
Route 22/Streetscape Maintenance Fund	15,000			15,000
Road and Bridge Reserve	0			0
Traffic Impact Fee Reserves	0			0
Street and Infrastructure Reserves	46,447			46,447
General Fund Transfer in from Reserves	300,000			300,000
Facility Reserves		0		0
Capital Reserves	312,803	58,000	0	370,803
Miscellaneous Project Reserves from Prior Years		30,000	0	30,000
Equipment Reserves		0		0
Proceeds from the sale of two Police Motorcycles		19,000		19,000
DCNR Park Rehabilitation and Development Grant (2020)			0	0
Private Donation			25,000	25,000
MCP Reserves			50,000	50,000
Parks Reserves			107,000	107,000
Total Proposed Funding	1,945,000	329,250	182,000	2,456,250
Excess (Deficiency) of Funding streams vs. Projects	0	0	0	0

**Amended
2021
Park Improvements Schedule**

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<u>2021</u>	<u>Capital Reserve Expenditures</u>	<u>Amended Expenditures</u>
<u>Bear Hollow Park:</u>		
Repair Large Cracks and Repaint Tennis Courts	10,000	
Total		10,000
<u>Duff Park:</u>		
Repair sections of Trail - Phase 1	50,000	
Total		0
<u>Kovalczik Park:</u>		
Replace Pavilion Roof with Metal	4,800	
Total		0
<u>Pedora Park:</u>		
Replace Playground Equipment	50,000	50,000
Safety Surfacing	5,500	0
Construct new Wall around Play Area	19,000	0
Install New Pavilion Roof	4,800	0
Repair Baseball/Basketball Fencing	21,700	0
Total		
<u>Murrysville Community Park:</u>		
Amphitheater	600,000	50,000
Other Amenities (Bathrooms, Parking Lot)	100,000	0
Clubhouse Renovations	0	35,000
Total		
<u>All Parks except MCP:</u>		
Install new Bulletin Boards and Signage	12,000	12,000
Total		
<u>Comprehensive Review</u> (See Note 1)		
Available Park Amenities vs. Community Needs	25,000	25,000
Total		
<hr/>		
Total Proposed Projects	902,800	182,000